



BUSINESS PERMIT AND LICENSING DIVISION

REQUIREMENTS FOR NEW AND RENEWAL BUSINESS

Checklist:

- Unified Application Form
- Barangay Business Clearance
- Community Tax Certificate for Business of Corporation
- SEC/DTI/CDA Registration
- Sanitary Permit from MHO
- Sketch of Business Place
- Location Clearance from MEO
- Zoning Certificate from MASSO
- Occupancy Permit Certificate
- Contract of Lease if renting

Additional Documents for Renewal:

- Financial Statement/Income Tax Return
Example: FS/ITR for the taxable year 2014 paid on or before April 15, 2015
- NERBAC Certifications (SSS, Pag-ibig, PhilHealth, BIR)

2010 AWARDEE

SEAL OF GOOD HOUSEKEEPING



"Marcelinean"
Kahit saan sama-sama sa Kamalayan

2008-2010

2nd Year

2011

3rd Year

2012

4th Year