Republika ng Pilipinas
Lalawigan ng Zambales
BAYAN NG SAN MARCELINO

Invitation for Negotiated Procurement

PROCUREMENT OF LEGISLATIVE MANAGEMENT SYSTEM ANNUAL SUBSCRIPTION SERVICES FOR SAN MARCELINO, ZAMBALES SB OFFICE 2025

1. The LGU of San Marcelino Bids and Awards Committee (BAC) invites supplier to participate in the Direct Contracting for the Project: "PROCUREMENT OF LEGISLATIVE MANAGEMENT SYSTEM ANNUAL SUBSCRIPTION SERVICES FOR SAN MARCELINO, ZAMBALES SB OFFICE 2025", in accordance with Section 53.6 of the Implementing Rules and Regulations (IRR) of republic Act (R.A.) No. 9184 otherwise known as the "Government Procurement Act". The Approved Budget for the Contract is **NINE HUNDRED FIFTY THOUSAND PESOS (Php950,000.00)**.

Product ID	QTY	Unit	DESCRIPTION	Approved Budget	Delivery Period
Product ID No. Goods-NP-2025-001	1	lot	Legislative Management System Annual Subscription Services for San Marcelino, Zambales SB Office 2025 * Server Maintenance * Database Maintenance * Network Maintenance * Software Application Maintenance a. Legislative Records Management b. Ordinance Monitoring System c. MTOP Management System d. SB Committee Information System e. SB Official Information System f. Document Index Management g. Legislative Document Information (Kiosk) h. Paperless Session * Database Backup Location (Local) Internet Connection is not included * Periodic Full Backup Data (1 Onsite Inspection per Month) * Online/Chat (9AM to 3PM Monday to Friday) * Remote Trouble Shooting Support	Php950,000.00	45 calendar days

Detailed requirements are indicated in the Terms of reference (TOR) for the project. (See Annex A and Contract Agreement as specified).

2. The following Eligibility Documents, Technical proposal, and Best and Final offer shall be submitted in one (1) original and two (2) copies on or before March 27, 2025, 9:00 A.M. at the BAC office, San Marcelino, Zambales.

3. The interested supplier whose submission is determined as the successful offer shall be required to submit the following documents within three (3) calendar days from notice:

   (a) CY 2023 Income Tax return with proof of payment and VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment; and

   (b) Philippine Government Electronic Procurement System (PhilGeps) Registration Number.

4. The opening of the best and final offer will be on March 27, 2025, 10:00A.M. at the BAC Office, San Marcelino, Zambales. Best and Final Offer received in excess of the ABC shall be automatically rejected.

5. For further information, you may ask the LGU San Marcelino-Head BAC Secretariat, Ms. Janis C. Noble at the SB Office from 9:00am to 4:00pm.

For further information, please refer to:
BIDS AND AWARDS COMMITTEE SECRETARIAT
BAC Office, Municipality of San Marcelino
ZAMBALES 2207
(047)-602-2123

ENGR. ARMIDA L. FABELINIA
Municipal Engineer
Chairperson, Bids and Awards Committee