



Republika ng Pilipinas  
Lalawigan ng Zambales  
**BAYAN NG SAN MARCELINO**

June 20, 2025

**NOTICE TO PROCEED**

**AUTOPEDIC CAR CARE CENTER**

**Jhun R. Gongora**, Owner  
Natl. Highway, San Guillermo  
San Marcelino, Zambales

Sir:

The attached Contract Agreement relative to the project “**REPAIR AND MAINTENANCE OF MUNICIPAL VEHICLE (TOYOTA HILUX SJA918)**” having been approved, notice is hereby given to **AUTOPEDIC CAR CARE CENTER** that work may proceed and effective within Three (3) days upon receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipality of San Marcelino.

Very truly yours,

  
**ELMER RAGADIO SORIA**  
Municipal Mayor

Conforme:

  
**AUTOPEDIC CAR CARE CENTER**  
Date: \_\_\_\_\_



Republic of the Philippines  
Province of Zambales  
**MUNICIPALITY OF SAN MARCELINO**

**CONTRACT AGREEMENT**

THIS AGREEMENT, made this **19<sup>th</sup> day of June 2025** between Government of the Republic of the Philippines, through **Municipality of San Marcelino**, represented by the **Hon. Mayor ELMER RAGADIO SORIA** (hereinafter called the "Entity") and **AUTOPEDIC CAR CARE CENTER** represented by **JHUN R. GONGORA** – Owner (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **"REPAIR AND MAINTENANCE OF MUNICIPAL VEHICLE (TOYOTA HILUX SJA918)" Product ID No. Goods-NP-2025-003** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **FOUR HUNDRED EIGHTY TWO THOUSAND PESOS (PHP482,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **FOUR HUNDRED EIGHTY TWO THOUSAND PESOS (PHP482,000.00)** or such other sums as may be ascertained, **AUTOPEDIC CAR CARE CENTER** represented by **JHUN R. GONGORA** – Owner - agrees to **"REPAIR AND MAINTENANCE OF MUNICIPAL VEHICLE (TOYOTA HILUX SJA918)"** in accordance with his/her/its Bid.

AUTOPEDIC CAR CARE CENTER

JHUN R. GONGORA  
Supplier

MUNICIPALITY OF SAN MARCELINO

By:

HON. ELMER R. SORIA  
Municipal Mayor  
ENTITY

ELEANOR A. DAMASCO  
Municipal Treasurer  
WITNESS

JOHN R. DACAYO  
Municipal Budget Officer  
WITNESS




4. The **Municipality of San Marcelino**, represented by the **Hon. Mayor ELMER RAGADIO SORIA** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

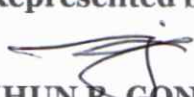
**PROCURING ENTITY:**

**Represented by:**

  
**MAYOR ELMER RAGADIO SORIA**  
Municipality of San Marcelino  
ENTITY

**SUPPLIER:**

**Represented by:**

  
**JHUN R. GONGORA**  
AUTOPEDIC CAR CARE CENTER  
SUPPLIER

**In the Presence of:**

  
**JOHN R. DACAYO**  
MBO

  
**ELEANOR A. DAMASCO**  
Municipal Treasurer

REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF ZAMBALES ) s. s.  
MUNICIPALITY OF SAN MARCELINO )

Before me, a Notary Public, for and in  
the \_\_\_\_\_, personally appeared:

**JUN 19 2025**

	CTC No.	Issued at	Issued on
ELMER RAGADIO SORIA	00085651	San Marcelino, Zambales	January 02, 2025
JHUN R. GONGORA	_____	And _____	_____, 2025

Both of legal age, Filipino citizen, married, respectively known to me and to me known to be the same persons who executed the foregoing contract/agreement and acknowledged to me that the same is their free and voluntary deed.

I hereby certify that this instrument consists of two pages including this page, that both parties and their two (2) instrumental witnesses signed on the preceding page of this instrument. (Signatures are affixed on the left margin of each page.)

IN WITNESS WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day  
of \_\_\_\_\_, 2025 at \_\_\_\_\_.

Doc. No. 47  
Page No. 96  
Book No. 44  
Series of 2025

**ATTY. WILFREDD PAUL D. PANSAN**  
**NOTARY PUBLIC**  
**UNTIL DECEMBER 2025**  
IBP OR No. 501556 / JAN 07, 2025  
OLONGAPO CITY - ZAMBALES CHAPTER  
PTR No. 12838638 / JAN. 07, 2025  
BARANGAY ZAMBALES / ROLL No. 38019  
SOLE COMPLIANCE No VII-003007