Republika ng Pilipinas
Lalawigan ng Zambales
BAYAN NG SAN MARCELINO

INVITATION TO BID
IMPROVEMENT OF SANGGUNIANG BAYAN BUILDING, SAN MARCELINO, ZAMBALES

1. The LGU of San Marcelino, Zambales through the **General Fund (Office of the Vice Mayor)** intends to apply the sum of **Three Million Two Hundred Thousand Pesos (Php3,200,00.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **"IMPROVEMENT OF SANGGUNIANG BAYAN, SAN MARCELINO, ZAMBALES", *Project ID No. INFRA-2025-032.*** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Municipality of San Marcelino, Zambales BAC now invites bids for the Contract/project: for the "**IMPROVEMENT OF SANGGUNIANG BAYAN BUILDING, SAN MARCELINO, ZAMBALES"**. Completion of the Works is required for **90 Calendar Days**.

   Bidders should have completed, within Ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents particularly, in Section II, instruction to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR), otherwise known as The New Government Procurement Act or (NGPA)."

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from the Municipality of San Marcelino, Zambales and inspect the Bidding Documents at the address given below from Monday to Friday 8:00 AM to 5:00 PM.

5. A complete set of Bidding Documents may be purchased by interested Bidders starting **December 11-29, 2025** from the address below and upon payment of applicable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB in the amount of **Five Thousand Pesos (Php 5,000.00).**

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Municipality of San Marcelino will hold a Pre-Bid Conference on **December 17, 2025, 9:00 AM** at the BAC Office, San Marcelino, Zambales which shall be open to prospective bidders.

7. Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the address indicated below on or before **January 2, 2026, 8:30 AM**.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB clause 16.

9. Bid opening shall be on **January 2, 2026, 9:00 AM** at the BAC Office, San Marcelino, Zambales. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10. For further information, please refer to:

COST OF BIDDING DOCUMENTS	**Php 5,000.00 (Non-refundable)**
INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS	**December 11-29, 2025**
	BAC Office,
	San Marcelino, Zambales
PRE-BID CONFERENCE	**December 17, 2025, 9:00 AM**
	BAC Office,
	San Marcelino, Zambales
DEADLINE OF SUBMISSION OF BIDS	**On or before January 2, 2026, 8:30 AM**
OPENING OF BIDS	**January 2, 2026, 9:00 AM**
	BAC Office,
	San Marcelino, Zambales

11. The Municipality of San Marcelino reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without thereby incurring any liability to the affected bidder or bidders.

12. **In case Pre-bid/Bid Opening falls on a holiday or if conditions do not permit the holding of a bidding, it will be held the next working day.**

13. For further information, please refer to:

    BIDS AND AWARDS COMMITTEE SECRETARIAT
    Municipal Hall
    Municipality of San Marcelino
    ZAMBALES 2207
    (047)-602-2123

14. You may visit the following websites:
    For downloading of Bidding Documents: http://www.sanmarcelinozambales.gov.ph/
    For electronic bid submission: http://www.philgeps.gov.ph/

ENGR. ARMIDA L. FABELINIA
Municipal Engineer
Chairperson, Bids and Awards Committee