Republika ng Pilipinas
Lalawigan ng Zambales
BAYAN NG SAN MARCELINO

INVITATION FOR NEGOTIATED PROCUREMENT
(DIRECT CONTRACTING)

1. The **LGU of San Marcelino Bids and Awards Committee (BAC)**, intends to apply the sum of **NINE HUNDRED FIFTY THOUSAND PESOS (Php950,000.00)**, being the Approved Budget for the Contract (ABC), to payments under the contract for: PROCUREMENT OF LEGISLATIVE MANAGEMENT SYSTEM ANNUAL SUBSCRIPTION SERVICES FOR SAN MARCELINO, ZAMBALES SB OFFICE 2026.

2. In accordance with Section 31.2 (b) of the Implementing Rules and Regulations (IRR), the **LGU of San Marcelino Bids and Awards Committee (BAC)** is resorting to **Direct Contracting** for the procurement of the aforementioned goods/services due to *critical compatibility with existing equipment.*

3. In view of the above, we are inviting **SIM COMPUTER SALES INC.** to submit a formal **Price Quotation** for the project detailed hereunder:

Product ID	QTY	Unit	DESCRIPTION	Approved Budget	Delivery Period
Product ID No. Goods-NP-DC 2026-001	1	lot	Legislative Management System Annual Subscription Services for San Marcelino, Zambales SB Office 2026 * Server Maintenance * Database Maintenance * Network Maintenance * Software Application Maintenance a. Legislative Records Management b. Ordinance Monitoring System c. MTOP Management System d. SB Committee Information System e. SB Official Information System f. Document Index Management g. Legislative Document Information (Kiosk) h. Paperless Session * Database Backup Location (Local) Internet Connection is not included * Periodic Full Backup Data (1 Onsite Inspection per Month) * Online/Chat (9AM to 3PM Monday to Friday) * Remote Trouble Shooting Support	Php950,000.00	45 calendar days

4. Along with your quotation, please submit the following eligibility requirements:
   - Valid Mayor's/Business Permit;
   - PhilGEPS Registration Number;
   - Income/Business Tax Return;
   - Certification of Exclusive Distributorship

5. Your signed quotation and the required documents must be submitted to the **Bids and Awards Committee (BAC) Secretariat** on or before April 15, 2026, 9:00 A.M. at the BAC office, San Marcelino, Zambales.

6. The **LGU of San Marcelino** reserves the right to accept or reject any quotation and to annul the procurement process at any time prior to contract award, without thereby incurring any liability to the affected supplier.

7. For further information, you may ask the LGU San Marcelino-Head BAC Secretariat, Ms. Janis C. Noble at the SB Office from 9:00am to 4:00pm.

For further information, please refer to:
BIDS AND AWARDS COMMITTEE SECRETARIAT
BAC Office, Municipality of San Marcelino
ZAMBALES 2207
(047)-602-2123

ENGR. ARMIDA L. FABELINIA
Municipal Engineer
Chairperson, Bids and Awards Committee

PURCHASE REQUEST

San Marcelino, Zambales
LGU

Department: VM & SB OFFICE
Section: _____

PR No. 107-26-04-070 **Date:** 04/10/26
SAI No. _____
ALOBS No. _____ **Date:** _____

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	1	lot	Legislative Management System Annual Subscription Services for San Marcelino, Zambales SB Office 2026 * Server Maintenance * Database Maintenance * Network Maintenance * Software Application Maintenance a. Legislative Records Management b. Ordinance Monitoring System c. MTOP Management System d. SB Committee Information System e. SB Official Information System f. Document Index Management g. Legislative Document Information (Kiosk) h. Paperless Session * Database Backup Location (Local) Internet Connection is not included * Periodic Full Backup Data (1 Onsite Inspection per Month) * Online/Chat (9AM to 3PM Monday to Friday) * Remote Trouble Shooting Support	Php950,000.00	Php950,000.00
Purpose: For purchase of Legislative Management System Annual Subscription Services for San Marcelino, Zambales SB Office 2026... for...				**Total**	**Php950,000.00**

	Requested by:	Cash Availability	Approved by:
Signature			
Printed Name	CRISTOPHER R. GONGORA	ELEANOR A. DAMASCO	CRISTOPHER R. GONGORA
Designation	Municipal Vice Mayor	Municipal Treasurer	Municipal Vice Mayor