Republika ng Pilipinas
Lalawigan ng Zambales
BAYAN NG SAN MARCELINO

April 22, 2026

NOTICE TO PROCEED

GERRY REYES
Commercial Account Manager
SIM Computer Sales, Inc.
8F SIM Building, Gil Puyat Ave.,
Burgos St. Pasay City

Sir:

The attached Contract Agreement relative to the project "**PROCUREMENT OF LEGISLATIVE MANAGEMENT SYSTEM ANNUAL SUBSCRIPTION SERVICES FOR SAN MARCELINO, ZAMBALES SB OFFICE 2026, San Marcelino, Zambales**" having been approved, notice is hereby given to **SIM COMPUTER SALES, INC.** that work may proceed and effective within Three (3) days upon receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipality of San Marcelino.

Very truly yours,

ELVIS RAGADIO SORIA
Municipal Mayor

Conforme:

GERRY REYES
SIM Computer Sales, Inc.
Date: _____

Republic of the Philippines
Province of Zambales
MUNICIPALITY OF SAN MARCELINO

CONTRACT AGREEMENT

THIS AGREEMENT, made this **20th day of April 2026** between Government of the Republic of the Philippines, through **Municipality of San Marcelino**, represented by the **Hon. Mayor ELVIS RAGADIO SORIA** (hereinafter called the "Entity") and **SIM Computer Sales, Inc.** represented by **GERRY REYES**– Commercial Account Manager (hereinafter called "the Supplier") of the other part;

SIM Computer Sales, Inc.
GERRY REYES
Supplier

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **"PROCUREMENT OF LEGISLATIVE MANAGEMENT SYSTEM ANNUAL SUBSCRIPTION SERVICES FOR SAN MARCELINO, ZAMBALES SB OFFICE 2026" Project ID No. Goods-NP-DC-2026-001** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of ***NINE HUNDRED FIFTY THOUSAND PESOS (Php950,000.00)*** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

   i. Philippine Bidding Documents (PBDs);
      i. Schedule of Requirements:
      ii. Technical Specifications;
      iii. General and Special Conditions of Contract; and
      iv. Supplemental or Bid Bulletins, if any

   ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

   Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

   iii. Performance Security;

   iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

   v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of ***NINE HUNDRED FIFTY THOUSAND PESOS (Php950,000.00)*** or such other sums as may be ascertained, ***SIM Computer Sales, Inc. represented by GERRY REYES*** agrees to ***"PROCUREMENT OF LEGISLATIVE MANAGEMENT SYSTEM ANNUAL SUBSCRIPTION SERVICES FOR SAN MARCELINO, ZAMBALES SB OFFICE 2026"*** in accordance with his/her/its Bid.

MUNICIPALITY OF SAN MARCELINO
By:
HON. ELVIS R. SORIA
Municipal Mayor
ENTITY

ELEANOR A. DAMASCO
Municipal Treasurer
WITNESS

JOHN R. DACAYO
Municipal Budget Officer
WITNESS

4. The ***Municipality of San Marcelino,*** represented by the ***Hon. Mayor ELVIS RAGADIO SORIA*** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

PROCURING ENTITY:

Represented by:

MAYOR ELVIS RAGADIO SORIA
Municipality of San Marcelino
ENTITY

SUPPLIER:

Represented by:

GERRY REYES
SIM Computer Sales, Inc.
SUPPLIER

In the Presence of:

JOHN R. DACAYO
MBO

ELEANOR A. DAMASCO
Municipal Treasurer

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF ZAMBALES) s. s.
MUNICIPALITY OF SAN MARCELINO)
CITY OF MANILA

Before me, a Notary Public, for and in the CITY OF MANILA, personally appeared:

	CTC No.	Issued at	Issued on
ELVIS RAGADIO SORIA	22511553	San Marcelino, Zambales	January 5, 2026
		And	
GERRY REYES	_____	_____	_____, 2026

Both of legal age, Filipino citizen, married, respectively known to me and to me known to be the same persons who executed the foregoing contract/agreement and acknowledged to me that the same is their free and voluntary deed.

I hereby certify that this instrument consists of two pages including this page, that both parties and their two (2) instrumental witnesses signed on the preceding page of this instrument. (Signatures are affixed on the left margin of each page.)

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 20 APR 2026 day of _____, 2026 at CITY OF MANILA.

NOTARY PUBLIC

ATTY. ERNESTO S. BAYOG
NOTARY PUBLIC MANILA / DEC. 31, 2026
NOTARIAL COMMISSION NO. 2025-075
MERCHANT BLDG. 509 PADRE FAURA ST. ERMITA, MANILA
ROLL OF ATTORNEY'S NO. 77572

Doc. No. 445
Page No. 90
Book No. VIII
Series of 2026